



Ute Indian Tribe

Job Vacancy

Announcement: February 12, 2019 –February 26, 2019

(Note: Tribal Preference will be exercised)

| Announcement #: | Department | Position | Closing Date: |
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| 2017-082 | Natural Resource Sclerocactus plan | Seasonal Biological Technician (pending funding availability) | February 26, 2019 |
| Qualifications: | <p>High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Responsible for conducting field monitoring and or compliance checks and completing required support documentation in implementing the sclerocatus plan. Not to exceed over 6 months, budget depending. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license.</p> | | |
| Announcement #: | Department | Position | Closing Date: |
| 2018-29 | Natural Resource Sclerocactus Plan | Botanist (Contingent on Funding in Account) | February 26, 2019 |
| Qualifications: | <p>Advanced degree and additional experience in botany, conservation biology, plant ecology, or closely related field will be considered for initial placement at the mid-or senior-level performance. Successfully completed college/university course work to meet current federal requirements as a Botanist, Series 0430. 3 years of directly related botanical / special status plant species field experience etc. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license.</p> | | |
| Announcement #: | Department | Position | Closing Date: |
| 2018-75 | Prosecution | Tribal Prosecutor | February 26, 2019 |
| Qualifications: | <p>Jurist Doctorate/Law degree from an accredited law school. Supplementary coursework in Criminal Court procedures. Two year experience as Prosecutor or related field. Thoroughly knowledge of Tribal codes and ordinances. Thoroughly knowledge of Criminal and Civil Law and States statutes. Considerable knowledge of Tribal Law and Order Code, general provision of Ute Indian rule of Criminal Procedure. Ability to apply legal principles and knowledge of individual cases and problems. Ability to analyze and evaluate facts and evidence and to apply them individual cases and problems. Ability to maintain effective working relationship with Tribal Employees, Administrative and Court officials and general public.</p> | | |
| Announcement #: | Department | Position | Closing Date: |
| 2018-87 | Social Service | Attorney | February 26, 2019 |
| Qualifications: | <p>Juris Doctorate (JD) from an accredited law school. Licensed to practice law in Utah. Member of good standing of the Utah State Bar. Ability to communicate effectively verbally and in writing, maintain confidentiality; strong desire and dedication to representing the best interests of children, computer literate.</p> | | |

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| Announcement #: | Department | Position | Closing Date: |
| 2018-90 | Justice Center | Facilities Supervisor Intern | February 26, 2019 |
| Qualifications: | The facilities Supervisor Intern must possess a valid Utah Driver's license and must be able to obtain a Tribal Driver's license. Must have a high school diploma or GED equivalent. They must have two or more years, experience in comparable maintenance work and be able to demonstrate that they have the experience training and skills to perform the functions to which they will be assigned. They must be able to pass a background investigation and meet the background approval of the Chief of Police and the Director of Detention. | | |
| Announcement #: | Department | Position | Closing Date: |
| 2018-93 | Social Service | Social Worker (2) Positions | February 26, 2019 |
| Qualifications: | High School and/or GED. Must have a valid Driver's License and able to obtain Tribal Driver's License. Must pass pre-employment drug/alcohol test. Must pass a Criminal Background Check. Bachelor's degree in Social Work or related field. Knowledge of social work best practices, ability to communicate effectively verbally and in writing, ability to establish and maintain effective working relationships with employees, other departments, and the public. | | |
| Announcement #: | Department | Position | Closing Date: |
| 2018-98 | Environmental Health | Sanitation Driver I | February 26, 2019 |
| Qualifications: | High School graduate or GED. Must have a Utah Class A Commercial Driver's License (CDL) or able to obtain one within 90 days of employment. Working knowledge of garbage truck driving and its operation. | | |
| Announcement #: | Department | Position | Closing Date: |
| 2019-02 | Big Game Enhancement | Big Game Range Tech I | February 26, 2019 |
| Qualifications: | High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Perform routine field work and a variety of skilled and semi-skilled labor necessary for the proper management of the big game resources of the reservation. Prepare and maintain all equipment needed for the approved hunts for the season. Experience in the wildlife or related natural resource field. Must NOT be restricted from owning, possessing or otherwise restricted form firearms. Must NOT have been convicted of a felony or domestic violence. Must be 21 years of age or older. Must be in good physical condition. | | |
| Announcement #: | Department | Position | Closing Date: |
| 2019-07 | Transit | Temp Driver | February 26, 2019 |
| Qualifications: | High School graduate or GED Equivalent, Two years of driving in related field. Commercial Driver's license wit (P) passenger endorsement. Must pass a department of Transportation (DOT) physical examination before hire and be subject to renewal every two years or as needed. (Every two years). | | |
| Announcement #: | Department | Position | Closing Date: |
| 2019-09 | Adult Court | Associate Judge | February 26, 2019 |
| Qualifications: | High School diploma / GED or equivalent. Graduate from an accredited Law School, Preference given to tribal members or federally recognized tribe. Ute language a plus. Never been convicted of a felony or been convicted of a misdemeanor in the past year. Experience of legal and court terminology, court practices, procedures, organization and jurisdictional requirements of the court system; Knowledgeable of Microsoft Office and Just ware software. | | |

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| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-23 | Natural Resource | Environmental Outreach Worker | |
| Qualifications: | High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Associates Degree or Certificate (2- Year) in Environmental or Natural Resources or in a closely related field may substitute – two year's work experience in environmental or natural resource for the 2- year Degree or Certificate. Two years' experience in administration, secretarial or clerical work. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-25 | Grievance Committee | (1) Non Tribal (2) Tribal member | |
| Qualifications: | Maintain CONFIDENTIALITY, must be able to make sound judgement. Honest, reliable, ability to work under pressure. Also must be able to work with the public in stressful situations. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-26 | Painted Horse Diabetes Program | Alternate Driver | |
| Qualifications: | High School Diploma or G.E.D, Must be willing to learn about diabetes prevention and intervention. Participate in monthly SDPI webinars and trainings. Attend at least one health education training annually. Complete HIPPA and confidentiality training yearly. Must demonstrative ability to interact in collaborative environments. Must be able to lift 50 lbs. Must be free from injuries that would prohibit job performance. Must have excellent interpersonal skills and be self-motivated. Must receive training in CPR, First Aid, Blood borne Pathogens and defensive driving. Ability to communicate verbally and in writing with program participants, supervisor, and co-workers in a professional manner always. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-31 | Fish & Wildlife | Receptionist | |
| Qualifications: | High School Graduate or equivalent One (1) year of full time employment in a related clerical field. And equivalent combination of education and experience. Demonstrate excellent receptionist skills including at least 35-40 words per minute organizational filing skills, and the ability to use electronic equipment for work processing, data management, information retrieval, and telecommunications. Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Must be able to keep confidential correspondences, reports, telephone call and other documents. Exhibits a personality that demonstrates enthusiasm and interpersonal skills to relate well with staff, and community etc. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-32 | Administration | Executive Director | |
| Qualifications: | High School Graduate or equivalent. Master degree in Public Administration or Business Administration and/or equivalent. Need to have (2) years managerial and supervisory skills. Must possess a valid Utah State Driver's License and qualify for a Ute Tribe. | | |

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| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-33 | Mosquito Abatement | Mosquito Control Technician (4) positions | |
| Qualifications: | High School Graduate or equivalent. Must possess a valid Utah State Driver's License and qualify for a Ute Tribe. Must pass the Utah Department of Agriculture Non-Commercial Pesticide Applicators License in the Public Health Category. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-34 | Red Pine | Licensed Sub. Abuse Counselor | |
| Qualifications: | High School Graduate or equivalent. Must possess a valid Utah State Driver's License and qualify for a Ute Tribe. Associate degree in Chemical Dependency, Behavioral Health, Counseling or related field. Valid State Certified Substance Abuse Counselor or Licensed Substance Abuse Counselor credentials. Four (4) years, experience working in the substance abuse field. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-35 | Red Pine | Substance use disorder Counselor II – Traditional | |
| Qualifications: | High School Graduate or equivalent. Must possess a valid Utah State Driver's License and qualify for a Ute Tribe. Associates degree in Chemical Dependency, Behavioral Health, Counseling or related field. Valid State Certified Substance Abuse Counselor credentials. Four (4) years, experience working in the Substance Abuse field. Four (4) years sobriety, if recovering alcoholic or addict. CPR Certification and First Aid. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-37 | Red Pine | Male House Manager | |
| Qualifications: | High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Position requires working day, swing or graveyard shifts Monitor the residents of the Red Pine RTC to ensure the resident's atmosphere is safe and productive for their treatment needs. Must have knowledge of racial, ethnic, customs and cultural values and attitudes of population. Have knowledge or become familiar with traditional healing methods and providing holistic care. Must be reliable. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-38 | Fish & Wildlife | Hatchery Manager | |
| Qualifications: | High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Must have a minimum requirement of a Bachelor Degree in Fisheries, Fish Culture, or closely related field and / or equivalent experience in fisheries biology, aquaculture, fish harvest and hatchery maintenance. | | |
| Announcement #: | Department | Position | Closing Date: February 26, 2019 |
| 2019-39 | Social Service | Assistant Case Worker / CPS Intake Worker | |
| Qualifications: | High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Some college preferred. Knowledge of Ute Tribal community and culture, Ute speaker preferred. Ability to maintain confidentiality, communicate effectively verbally and in writing. Ability to establish and maintain effective working relationships with employees, other departments, agencies and the public. | | |

| Announcement #: | Department | Position | Closing Date: |
|------------------------|---|-----------------|--------------------------|
| 2019-40 | BIA Law Enforcement | Tribal Dispatch | February 26, 2019 |
| Qualifications: | High School Diploma or G.E.D, Must poses a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. This position may require to work rotating shifts, which may include evenings, graveyard shift, weekends, and/or Holdiays and/or overtime; if necessary. Required to submit a typing test and pass with minimum of 55-60 wpm. Must pass a BIA background investigation for BIA Computer system & IMARS access. May require travel from the normal duty stations to attend necessary training as required. | | |

| Announcement #: | Department | Position | Closing Date: |
|------------------------|--|--------------------------|--------------------------|
| 2019-41 | Personnel / Human Resource | Summer Youth Coordinator | February 26, 2019 |
| Qualifications: | High School Graduate or equivalent. Must possess a valid Utah State Driver’s License and qualify for a Ute Tribe. Recent College graduate or Enrolled in college working towards a degree. Must have excellent interpersonal skills and be able to quickly establish rapport with Directors and Summer Youth Workers. Skilled in both verbal and written communication, Detail oriented. Assist with various clerical duties. Familiar with Excell and Word. Must be able to work with young adults and parents and various departments. | | |