



Ute Indian Tribe

Job Vacancy

Announcement: June 12, 2017 – June 26, 2017

(Note: Tribal Preference will be exercised)

Announcement #:	Department	Position	Closing Date:
2017-019	Tribal Courts	Bailiff	June 12, 2017
Qualifications:	<p>High School Diploma or G.E.D, Valid Utah Driver's license must be able to obtain a tribal license. Working knowledge of court procedures. Ability to communicate with public. Must be 21 years of age or older. Never have committed a felony or been convicted of a misdemeanor in the past year. Must be a certified police academy graduate.</p>		
Announcement #:	Department	Position	Closing Date:
2017-045	Tribal Courts	Chief Judge	June 12, 2017
Qualifications:	<p>Graduate from a Law School with a degree experience. Must be 21 years of age or older. Never have committed a felony or been convicted of a misdemeanor in the past year. Have a valid driver's license. Ability to speak and understand the Ute Indian language preferred. Comprehensive knowledge of the laws of the Ute Tribe as prescribed by the Ute Tribal Codes; comprehensive knowledge of the rules of civil and criminal procedures adopted by the courts of the Ute Tribe; comprehensive knowledge of the Indian Civil Rights Acts; comprehensive knowledge of the general rules governing the interpretation of laws; comprehensive knowledge of established administrative procedures of the Office of the Judiciary; comprehensive knowledge of the Ute customs and traditions and history of the Ute Tribe.</p>		
Announcement #:	Department	Position	Closing Date:
2017-046	Prosecution	Tribal Prosecutor	June 12, 2017
Qualifications:	<p>Jurist Doctorate/Law degree from an accredited law school. Supplementary coursework in Criminal Court procedures. Two year experience as Prosecutor or related field. Thoroughly knowledge of Tribal codes and ordinances. Thoroughly knowledge of Criminal and Civil Law and States statutes. Considerable knowledge of Tribal Law and Order Code, general provision of Ute Indian rule of Criminal Procedure. Ability to apply legal principles and knowledge of individual cases and problems. Ability to analyze and evaluate facts and evidence and to apply them individual cases and problems. Ability to maintain effective working relationship with Tribal Employees, Administrative and Court officials and general public.</p>		
Announcement #:	Department	Position	Closing Date:
2017-049	Ute Energy Exploration and Marketing	Chief Executive Officer and President	June 12, 2017
Qualifications:	<p>Executive Shall work under and be subject to the directives of the Board of Managers of the Company (currently the members of the Ute Indian Tribal Business Committee). Executive may serve the Company in such other capacities as the Board of Managers for the Company and Executive may agree from time to time.</p>		

Announcement #:	Department	Position	Closing Date: June 12, 2017
2017-050	Energy & Mineral	Project Manager	
Qualifications:	Prepare and interpret complex reports, evaluate oil & gas contracts and work with revenue director to solve workflow. Strong ability to communicate to other departments. Bachelor Degree in Business preferred.		
Announcement #:	Department	Position	Closing Date: June 12, 2017
2017-054	Red Pine	Male House Manager	
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. This is a full time position requires working day, swing, or graveyard shifts. Monitor the residents of the red pine RTC to ensure the resident's atmosphere is safe and productive for their treatment needs. Must poses computer skills and have working knowledge of Microsoft software		
Announcement #:	Department	Position	Closing Date: June 12, 2017
2017-055	Fish & Wildlife	Conservation Officer (4) positions	
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License must be able to obtain a tribal license. Must be 21 years of age or older. Will be required to attend Conservation Enforcement Academy and/or acceptable law enforcement training Mandatory within 1 year of employment. Individuals must be a high moral character; have ability to work in stress situations; have capacity for effective public relations; be honest, trustworthy and possess sound judgement. Knowledge of Federal Law, State Law and Tribal Laws pertaining to Fish & Wildlife Management.		
Announcement #:	Department	Position	Closing Date: June 12, 2017
2017-056	Senior Citizens	Assistant Cook	
Qualifications:	High School Diploma or G.E.D, The Assistant Head Cook II is responsible in assisting with preparations and services of nutritious meals according to the senior citizens menu plan. The Assistant head cook II will maintain health, safety and sanitation standard and storage conditions in accordance with start and federal rules and regulations.		
Announcement #:	Department	Position	Closing Date: June 12, 2017
2017-058	Environmental Health	Sanitation Truck Driver I	
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Responsible for operating a sanitation truck in safe and appropriate manner for the transportation, collection and disposal of waste. Must have a Utah Class A Commercial Driver's License (CDL) or able to obtain on within 90 days of employment.		

Announcement #:	Department	Position	Closing Date:
2017-060	Fish & Wildlife Fisheries	Assistant Manager	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Minimum Bachelor's Degree in Fisheries Fish Culture or closely related field or equivalent experience in fisheries biology, aquaculture, fish harvest and hatchery maintenance.		
Announcement #:	Department	Position	Closing Date:
2017-062	Community Health Representative	CHR	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Certified Nursing Assistant Certification (must provide CAN certification to application) One to three years' experience as a health aide, medical assistant or nursing assistant.		
Announcement #:	Department	Position	Closing Date:
2017-063	Big Game Enhancement	Range Tech / Bison I	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Must have 1 year in a supervisory position or 3 years' experience in big game management and / or range management. 2 years college in biological science related field is preferable. Must be 21 years of age. Must not be restricted from owning, possession or otherwise restricted form firearms. Must not have been convicted of a felony or domestic violence. Must be in good physical condition.		
Announcement #:	Department	Position	Closing Date:
2017-064	Emergency Management	Director	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Bachelor's degree in Occupational Safety and Health Industrial Hygiene or Industrial Safety or three (3) years in identifying, preventing and eliminating safety hazards in work methods or environmental conditions in government or private sector workplace or equivalent on the job experienced. Emergency Management Experienced.		
Announcement #:	Department	Position	Closing Date:
2017-065	Education	Special Education Director / Teacher	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Must possess a minimum of a Bachelor's Degree and a Special Education teaching license. Must have experience working with diverse and at-risk student populations. Must possess leadership qualities, and meet any additional qualifications set by the Ute Tribe Education Department. Must be able to maintain a professional demeanor in stressful and confrontational situations. Ability to make decisions and handle		

	multiple task and deadlines. Director of Special Education and 3 years successful experience in teaching special education.		
Announcement #:	Department	Position	Closing Date:
2017-066	Water Settlement	Executive Director	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. 2-4 years of business degree or college background. Oversees various departments must be able to maintain a supervisory position in a professional manner.		
Announcement #:	Department	Position	Closing Date:
2017-067	Maintenance	Laundromat Attendant	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Cleans, maintains and stores tools and equipment. Maintains work schedules and cleaning reports monthly. Shovels snow, mows grass, maintains outside of building and inside. Performs a variety of laundromat cleaning duties and a routine. Able to lift 50 pounds or more.		
Announcement #:	Department	Position	Closing Date:
2017-068	Brand Inspection	Brand Inspector	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Ability to work with people in stressful situations. Knowledge of handling and branding of livestock, ranch management practices, and livestock marketing procedures. Interprets, clarifies, explains and applies Ute Indian Tribe policy and procedures. Business practices, federal or state laws and regulations. Familiar knowledge of State, Federal & Tribal as well as the policies and procedures of the tribal law & order code, Ordinances, Resolutions. Basic Knowledge of laws, rules, and regulations relating to brand inspection and registration.		
Announcement #:	Department	Position	Closing Date:
2017-069	Fish & Wildlife	Seasonal Wildlife Tech.	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Experience in the wildlife or related natural resource field. College education in science related field is preferable. Must be in good physical condition. Must be 21 years of age or older. Must not be restricted from firearms or been charged of domestic violence.		
Announcement #:	Department	Position	Closing Date:
2017-070	Grants	File Clerk	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Two years of professional level experience performing duties such as secretarial, data entry of office management. Demonstrated knowledge of Microsoft office programs.		

Announcement #:	Department	Position	Closing Date:
2017-071	Head Start	Bus Driver	June 12, 2017
Qualifications:	High School Diploma or G.E.D, A minimum of one year of experience working with children of preschool age; three years preferred. CDL class B Driver's license with School bus and passenger endorsements; current tribal Driver's license, in good standing must be able to receive a tribal driver's license.		
Announcement #:	Department	Position	Closing Date:
2017-072	Head Start	Family Engagement Advocate	June 12, 2017
Qualifications:	High School Diploma or G.E.D, One year experience working with preschool age children. One year experience working with preschool age children. Have a credential or certificate in social work, human service, family services, counseling or a related field; or willingness to obtain within 18 months of hire, a credential or certification in social work.		
Announcement #:	Department	Position	Closing Date:
2017-073	Head Start	Bus Driver	June 12, 2017
Qualifications:	High School Diploma or G.E.D, A minimum of 1 year experience working with preschool age children. Maintains valid and current CDL, Annual Utah State 8 hour in service training. CDL class B driver's license with school bus and passenger endorsements; Current tribal driver's license, in good standing.		
Announcement #:	Department	Position	Closing Date:
2017-074	Head Start	Home Visitor	June 12, 2017
Qualifications:	High School Diploma or G.E.D, A minimum of 1 year experience working with preschool age; Have a minimum of a home-based CDA credential or comparable credential, or equivalent coursework as part of an associates or bachelor's degree.		
Announcement #:	Department	Position	Closing Date:
2017-074	Head Start	Assistant Teacher	June 12, 2017
Qualifications:	High School Diploma or G.E.D, Must have a Child development associate (CDA) or be enrolled in a child development associate program and then be enrolled in program leading to an associate or baccalaureate degree in early childhood education. One year experience working with children of preschool age; three years preferred.		
Announcement #:	Department	Position	Closing Date:
2017-074	Head Start	Cook	June 12, 2017
Qualifications:	High School Diploma or G.E.D, current food handlers permit; previous experience in a large scale food production operation; food manager certification. Math skills, management skills, cooking skills, ability to lift 50 pounds on regular basis. Conduct activities involving substantial standing, walking, and moderate sitting. Involves activities stooping, kneeling, bending, crouching, etc.		

Announcement #:	Department	Position	Closing Date: June 12, 2017
2017-075	Alcohol / Substance Abuse Prevention program	Licensed Clinician	
Qualifications:	High School Diploma or G.E.D, Certified Social worker, Associate clinical mental health counselor, marriage and family therapist, Utah state certified substance use disorder counselor.		