



Ute Indian Tribe

Job Vacancy

Announcement: March 12, 2019 –March 26, 2019

(Note: Tribal Preference will be exercised)

Announcement #:	Department	Position	Closing Date:
2017-082	Natural Resource Sclerocactus plan	Seasonal Biological Technician (pending funding availability)	March 26, 2019
Qualifications:	<p>High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Responsible for conducting field monitoring and or compliance checks and completing required support documentation in implementing the sclerocatus plan. Not to exceed over 6 months, budget depending. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license.</p>		
Announcement #:	Department	Position	Closing Date:
2018-29	Natural Resource Sclerocactus Plan	Botanist (Contingent on Funding in Account)	March 26, 2019
Qualifications:	<p>Advanced degree and additional experience in botany, conservation biology, plant ecology, or closely related field will be considered for initial placement at the mid-or senior-level performance. Successfully completed college/university course work to meet current federal requirements as a Botanist, Series 0430. 3 years of directly related botanical / special status plant species field experience etc. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license.</p>		
Announcement #:	Department	Position	Closing Date:
2018-75	Prosecution	Tribal Prosecutor	March 26, 2019
Qualifications:	<p>Jurist Doctorate/Law degree from an accredited law school. Supplementary coursework in Criminal Court procedures. Two year experience as Prosecutor or related field. Thoroughly knowledge of Tribal codes and ordinances. Thoroughly knowledge of Criminal and Civil Law and States statutes. Considerable knowledge of Tribal Law and Order Code, general provision of Ute Indian rule of Criminal Procedure. Ability to apply legal principles and knowledge of individual cases and problems. Ability to analyze and evaluate facts and evidence and to apply them individual cases and problems. Ability to maintain effective working relationship with Tribal Employees, Administrative and Court officials and general public.</p>		
Announcement #:	Department	Position	Closing Date:
2018-87	Social Service	Attorney	March 26, 2019
Qualifications:	<p>Juris Doctorate (JD) from an accredited law school. Licensed to practice law in Utah. Member of good standing of the Utah State Bar. Ability to communicate effectively verbally and in writing, maintain confidentiality; strong desire and dedication to representing the best interests of children, computer literate.</p>		

Announcement #:	Department	Position	Closing Date:
2018-90	Justice Center	Facilities Supervisor Intern	March 26, 2019
Qualifications:	The facilities Supervisor Intern must possess a valid Utah Driver's license and must be able to obtain a Tribal Driver's license. Must have a high school diploma or GED equivalent. They must have two or more years, experience in comparable maintenance work and be able to demonstrate that they have the experience training and skills to perform the functions to which they will be assigned. They must be able to pass a background investigation and meet the background approval of the Chief of Police and the Director of Detention.		
Announcement #:	Department	Position	Closing Date:
2018-93	Social Service	Social Worker (2) Positions	March 26, 2019
Qualifications:	High School and/or GED. Must have a valid Driver's License and able to obtain Tribal Driver's License. Must pass pre-employment drug/alcohol test. Must pass a Criminal Background Check. Bachelor's degree in Social Work or related field. Knowledge of social work best practices, ability to communicate effectively verbally and in writing, ability to establish and maintain effective working relationships with employees, other departments, and the public.		
Announcement #:	Department	Position	Closing Date:
2018-98	Environmental Health	Sanitation Driver I	March 26, 2019
Qualifications:	High School graduate or GED. Must have a Utah Class A Commercial Driver's License (CDL) or able to obtain one within 90 days of employment. Working knowledge of garbage truck driving and its operation.		
Announcement #:	Department	Position	Closing Date:
2019-07	Transit	Temp Driver	March 26, 2019
Qualifications:	High School graduate or GED Equivalent, Two years of driving in related field. Commercial Driver's license wit (P) passenger endorsement. Must pass a department of Transportation (DOT) physical examination before hire and be subject to renewal every two years or as needed. (Every two years).		
Announcement #:	Department	Position	Closing Date:
2019-09	Adult Court	Associate Judge	March 26, 2019
Qualifications:	High School diploma / GED or equivalent. Graduate from an accredited Law School, Preference given to tribal members or federally recognized tribe. Ute language a plus. Never been convicted of a felony or been convicted of a misdemeanor in the past year. Experience of legal and court terminology, court practices, procedures, organization and jurisdictional requirements of the court system; Knowledgeable of Microsoft Office and Just ware software.		
Announcement #:	Department	Position	Closing Date:
2019-23	Natural Resource	Environmental Outreach Worker	March 26, 2019
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Associates Degree or Certificate (2- Year) in Environmental or Natural Resources or in a closely related field may substitute – two year's work experience in environmental or natural resource for the 2- year Degree or Certificate. Two years' experience in administration, secretarial or clerical work.		
Announcement #:	Department	Position	Closing Date:
2019-25	Grievance Committee	(2) Non Tribal	March 26, 2019
Qualifications:	Maintain CONFIDENTIALITY, must be able to make sound judgement. Honest, reliable, Ability to work under pressure. Also must be able to work with the public in stressful situations.		

Announcement #:	Department	Position	Closing Date: March 26, 2019
2019-34	Red Pine	Licensed Sub. Abuse Counselor	
Qualifications:	High School Graduate or equivalent. Must possess a valid Utah State Driver's License and qualify for a Ute Tribe. Associate degree in Chemical Dependency, Behavioral Health, Counseling or related field. Valid State Certified Substance Abuse Counselor or Licensed Substance Abuse Counselor credentials. Four (4) years, experience working in the substance abuse field.		
Announcement #:	Department	Position	Closing Date: March 26, 2019
2019-35	Red Pine	Substance use disorder Counselor II – Traditional	
Qualifications:	High School Graduate or equivalent. Must possess a valid Utah State Driver's License and qualify for a Ute Tribe. Associates degree in Chemical Dependency, Behavioral Health, Counseling or related field. Valid State Certified Substance Abuse Counselor credentials. Four (4) years, experience working in the Substance Abuse field. Four (4) years sobriety, if recovering alcoholic or addict. CPR Certification and First Aid.		
Announcement #:	Department	Position	Closing Date: March 26, 2019
2019-38	Fish & Wildlife	Hatchery Manager	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Must have a minimum requirement of a Bachelor Degree in Fisheries, Fish Culture, or closely related field and / or equivalent experience in fisheries biology, aquaculture, Fish harvest and hatchery maintenance.		
Announcement #:	Department	Position	Closing Date: March 26, 2019
2019-40	BIA Law Enforcement	Tribal Dispatch	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. This position may require to work rotating shifts, which may include evenings, graveyard shift, weekends, and/or Holidays and/or overtime; if necessary. Required to submit a typing test and pass with minimum of 55-60 wpm. Must pass a BIA background investigation for BIA Computer system & IMARS access. May require travel from the normal duty stations to attend necessary training as required.		
Announcement #:	Department	Position	Closing Date: March 26, 2019
2019-41	Natural Resource	Land Assignment Clerk	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Associates Degree or Certificate (2 year) in Administration, Business, Secretarial, Bookkeeping, Accounting, and Clerical field or in a closely related field.		
Announcement #:	Department	Position	Closing Date: March 26, 2019
2019-42	Motor Pool	Vehicle Detailer	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Training or completion of automotive service technology program and some vehicle maintenance experience. Stand –in to drive non CDL transit bus, only if needed. Must receive basic CPR and 1 st responder training. Working knowledge of word processing and spreadsheet software.		
Announcement #:	Department	Position	Closing Date: March 26, 2019
2019-43	Alcohol / Substance Abuse Prevention Program	Lead Prevention Specialist	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Prefer Associates or Bachelor degree in health, behavior or social science or a closely related field. Combinations of education and experience may also be considered. Experience with public speaking, written and oral communication skills, writing and preparing monthly reports. Prepare materials and present effective prevention activities and community meeting.		

Announcement #:	Department	Position	Closing Date:
2019-44	UTERO	Data Entry Clerk	March 26, 2019
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Two years, experience in secretarial duties, office management, information systems or administrative services. Provide maintain confidential UTERO records. The UTERO File clerk codes, files and retrieves records as needed and ensure the UTERO record keeping system is well organized and protects all confidential information therein contained and Support for the UTERO Commission, UTERO and the UTERO Director.		
Announcement #:	Department	Position	Closing Date:
2019-45	Recreation	Secretary	March 26, 2019
Qualifications:	High School Diploma or G.E.D, Some experience working with youth and works well with the public. Ability to perform physical activities that require considerable us of your arms, legs & body. Such as lifting, stooping, & walking. Ability to lift 40 lbs. Must be knowledgeable and able to work with Excel, Microsoft Office. Must be familiar with sports oriented activities. Working knowledge of tribal office procedures. Must be familiar with all office equipment.		