



Ute Indian Tribe

Job Vacancy

Announcement: September 18, 2018 –October 2, 2018

(Note: Tribal Preference will be exercised)

Announcement #:	Department	Position	Closing Date:
2017-082	Natural Resource Sclerocactus plan	Seasonal Biological Technician (pending funding availability)	October 2, 2018
Qualifications:	<p>High School Diploma or G.E.D, Driver's License, Must be able to obtain a Tribal License. Responsible for conducting field monitoring and or compliance checks and completing required support documentation in implementing the sclerocactus plan. Not to exceed over 6 months, budget depending. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license.</p>		
Announcement #:	Department	Position	Closing Date:
2018-29	Natural Resource Sclerocactus Plan	Botanist (Contingent on Funding in Account)	October 2, 2018
Qualifications:	<p>Advanced degree and additional experience in botany, conservation biology, plant ecology, or closely related field will be considered for initial placement at the mid-or senior-level performance. Successfully completed college/university course work to meet current federal requirements as a Botanist, Series 0430. 3 years of directly related botanical / special status plant species field experience etc. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license.</p>		
Announcement #:	Department	Position	Closing Date:
2018-67	Head start	Lead Teacher (3) positions	October 2, 2018
Qualifications:	<p>High School Diploma or G.E.D, An Associate Degree In Early Childhood Education, or in a related field with coursework equivalent to a major relating to early childhood education. Must be enrolled, or be willing to enroll, in coursework leading to a baccalaureate degree in Early Childhood Education, or in a related field. A minimum of one (1) year of classroom experience teaching preschool-age children of preschool age; three (3) years preferred.</p>		
Announcement #:	Department	Position	Closing Date:
2018-70	CHR	Community Health Representative (2) positions	October 2, 2018
Qualifications:	<p>High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Certified Nursing Assistant Certification (must provide CAN certification to application). One to three years, experience as a health aide, medical assistant or nursing assistant. Must pass a pre-employment physical, than a yearly physical and immunization. Vision screening included in the physical.</p>		

Announcement #:	Department	Position	Closing Date: October 2, 2018
2018-72	Fish & Wildlife Big Game Enhancement	Range Tech / Bison I	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Two years of college education. Biological science is preferable. One year in a supervisory position or 2 years, experience in a big game management field and/or range management is preferable.		
Announcement #:	Department	Position	Closing Date: October 2, 2018
2018-75	Prosecution	Tribal Prosecutor	
Qualifications:	Jurist Doctorate/Law degree from an accredited law school. Supplementary coursework in Criminal Court procedures. Two year experience as Prosecutor or related field. Thoroughly knowledge of Tribal codes and ordinances. Thoroughly knowledge of Criminal and Civil Law and States statutes. Considerable knowledge of Tribal Law and Order Code, general provision of Ute Indian rule of Criminal Procedure. Ability to apply legal principles and knowledge of individual cases and problems. Ability to analyze and evaluate facts and evidence and to apply them individual cases and problems. Ability to maintain effective working relationship with Tribal Employees, Administrative and Court officials and general public.		
Announcement #:	Department	Position	Closing Date: October 2, 2018
2018-78	Alcohol/Substance Abuse Prevention Program	Licensed Clinician	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Certified Social Worker, Associate Clinical Mental Health Counselor, Marriage and family Therapist or Utah State Certified substance Use Disorder Counselor.		
Announcement #:	Department	Position	Closing Date: October 2, 2018
2018-79	Red Pine	Substance use disorder counselor	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Certified Social Worker, Associate Clinical Mental Health Counselor, Marriage and Family Therapist, Utah State Certified Substance Use Disorder Counselor. Administers screenings, gathers assessment information, completes the administrative intake process with client, and provides individuals / group alcohol and drug counseling at an outpatient alcohol and drug treatment center. Must provide and maintain an active licensure during employment.		
Announcement #:	Department	Position	Closing Date: October 2, 2018
2018-80	Natural Resource	Director	
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Bachelor's Degree in Natural Resource or related field, two years of experience in the management of Tribal/Federal lands and 3 years in management of staff with supervisory skills.		

Announcement #:	Department	Position	Closing Date:
2018-82	Energy & Mineral	Oil & Gas Compliance Officer	October 2, 2018
Qualifications:	<p>High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Must be 21 years in age, 1 year knowledge of government, Tribal and Federal energy regulations; ability to understand energy resource, analyze and evaluate documents in the Oil & Gas industry. Some college preferred business organizational skills, strong communication and interpersonal skills. 1 year computer skills. (Word / Excel) 1 year experience with map reading and legal descriptions (township & range). Distinguish difference between contracts, ROW's Lease and Business License, and perform periodic inspections of materials or files in order to ensure correct placement, legibility and proper condition.</p>		
Announcement #:	Department	Position	Closing Date:
2018-83	Criminal Investigation / Law Enforcement	Gang & Drug Specialist	October 2, 2018
Qualifications:	<p>High School Diploma or G.E.D, however, graduate from an accredited college, or university with a bachelor degree in counseling or other social science field is preferred. Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Possession of a minimum of three (3) years active law enforcement experience or five (5) years of experience dealing with adolescents or a combination of experience. Possession of a demonstrated ability to positively interact with youth crisis. Must have a law enforcement background.</p>		
Announcement #:	Department	Position	Closing Date:
2018-84	Law Enforcement	Tribal Dispatch	October 2, 2018
Qualifications:	<p>High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Knowledge of computer and data management skills required. Ability to work unsupervised and to personably interact with the companies required. Ability to work unsupervised and to personably interact with the companies conducting business on tribal lands, whether in a very negative or very positive situation. Position function occasionally requires moderate physical capabilities. Associates or Bachelor's degree and / or a minimum of five (5) years or more experience specific to job description preferred. Must be available on call beyond normal working hours.</p>		
Announcement #:	Department	Position	Closing Date:
2018-85	UTERO	Director	October 2, 2018
Qualifications:	<p>High School Diploma or G.E.D, Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. The incumbent may be required to operate a motor vehicle to and from work. Must pass a BIA Background investigation for BIA Computer System & IMARS access. This position may require travel from the normal duty stations to attend necessary training as required. This employee is required to work rotating shifts, which may include evenings, graveyard shifts, weekends, and / or Holidays and /or overtime; if necessary. Required to submit a typing test and pass with minimum of 55-60 wpm.</p>		

Announcement #:	Department	Position	Closing Date:
2018-86	Fish & Wildlife	Conservation Officer (3) positions	October 2, 2018
Qualifications:	High School and/or GED. Must have a valid Driver's License and able to obtain Tribal Driver's License. Must be 21 years of age or older. Will be required to attend Conservation Enforcement Academy and/or acceptable law enforcement training Mandatory within 1 year of employment. Individuals must be a high moral character; have ability to work in stress situations; have capacity for effective public relations; be honest, trustworthy and possess sound judgement. Knowledge of Federal Law, State Law and Tribal Laws pertaining to Fish & Wildlife Management.		
Announcement #:	Department	Position	Closing Date:
2018-87	Social Service	Attorney	October 2, 2018
Qualifications:	Juris Doctorate (JD) from an accredited law school. Licensed to practice law in Utah. Member of good standing of the Utah State Bar. Ability to communicate effectively verbally and in writing, maintain confidentiality; strong desire and dedication to representing the best interests of children, computer literate.		
Announcement #:	Department	Position	Closing Date:
2018-88	Grants Administration	Grant Compliance Supervisor	October 2, 2018
Qualifications:	Bachelor's Degree in Accounting, Two (2) years, experience in a supervisory role. Experience in Great Plains software. Working knowledge of Office of Management and Budget (OMB) A-133 Circular and Circular A-87. General Ledger knowledge. 1-2 years experience in accounting grants management position. Experience in draw-down process. Personal computer system, fax machines, copier, typewriter, MS Word, MS Excel, MS Powerpoint. MS publishing program and MS Access. Office Environment: Working hours may be flexible hours must accommodate variable schedule of project deadlines. Ability to handle stress and changing environment. Highly organized and the ability to manage multiple tasks. Must have a valid Utah Driver License and able to obtain a Tribal License.		
Announcement #:	Department	Position	Closing Date:
2018-88	Day Care	2 year old Head Teacher	October 2, 2018
Qualifications:	Must have Child Development Associate (CDA) credential; or have a degree in a related field with 3 years experience in teaching children. An Associate, Baccalaureate, or advanced degree in early childhood education. Knowledge of principles of child development and the learning process. Knowledge of lesson planning, methods and materials for instruction and analysis of educational data. Knowledge of principles of classroom management and administration. Ability to solve problems and communicate effectively, both orally and in writing. Ability to relate well to and coordinate with the children and families being served by the daycare center. Free from any communicable diseases.		
Announcement #:	Department	Position	Closing Date:
2018-90	Justice Center	Facilities Supervisor Intern	October 2, 2018
Qualifications:	The facilities Supervisor Intern must possess a valid Utah Driver's license and must be able to obtain a Tribal Driver's license. Must have a high school diploma or GED equivalent. They must have two or more years, experience in comparable maintenance work and be able to demonstrate that they have the experience training and skills to perform the functions to which they will be assigned. They must be able to pass a background investigation and meet the background approval of the Chief of Police and the Director of Detention.		

Announcement #:	Department	Position	Closing Date:
2018-91	Education	Bus Driver	October 2, 2018
Qualifications:	<p>High School graduate, or equivalent GED, Must have a State Driver's license and be able to obtain a Tribal License. Must have Class B with School and Passenger Endorsements. Must complete a 8 hour in service (yearly). Must have a current DOT and MVR. Must be able to work flexible hour, overnight trips, weekends. Willing to drive various types of transportation, school bus, charter bus, etc. and a general knowledge of how to perform routine bus maintenance, prepare trips manifests, and have the ability to drive in all types of conditions. Prepares and submits reports. Submit to other duties assigned by the Transportation Coordinator, Uintah River High School and the Education Director.</p>		
Announcement #:	Department	Position	Closing Date:
2018-92	Education	Tutor / Mentor (3) positions	October 2, 2018
Qualifications:	<p>High School diploma or GED. (Preferably two years of college) must have considerable knowledge in tutoring, academic tracking and student support service. Computer skills is a must with the ability to establish and maintain good relationship with American Indian Students, parents, teachers and coworkers. Identify Ute Tribal members and American Indian Students, and provide tutoring to students in math, language, and other skills during the normal school day, at eh school assigned by the UIT Coodinator and UIT Education Director.</p>		