



**Ute Indian Tribe
Job Vacancies**

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Announcement: September 28, 2021 – October 12, 2021

(Note: Tribal Preference will be exercised.

All salaries are DOE and subject to change.)

<p>Announcement # 2020-049</p>	<p>POSITION: Public Defender Department: Adult Court</p>	<p>Salary: 80,000 Classification: Full Time / 64 Hours Tribal</p>
<p>Qualifications:</p>	<p>Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Supplementary coursework in Criminal Court Procedures. Two years of experience as a Defender or related field. Jurist Doctorate / Law degree from an accredited law school. Knowledge of Tribal code and ordinances. Knowledge of Criminal and civil law and state statutes. Knowledge of Ute Tribal Law & Order Code. Ability to apply legal principle and knowledge of individual cases and problems. Ability to maintain effective working relationships with Tribal members and general public. Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license.</p>	
<p>Announcement # 2020-061</p>	<p>POSITION: GIS Coordinator Department: GIS</p>	<p>Salary: 43,000.00 or D.O.E. Classification: Full Time Tribal</p>
<p>Qualifications:</p>	<p>Bachelor degree in GIS, geography, computer science, or a closely related field. Four years of experience in a spatial data creation and maintenance environment. Progressive responsibilities and experience in DIS design, programming and development of GIS system. Knowledge, skills and abilities in using ESRI's ArcGIS Desktop and familiarity with ArcGIS Pro and ArcGIS online. Five years of experience in Coordinator positions developing a data base for multi departmental use.</p>	
<p>Announcement # <u>2021-26</u></p>	<p>POSITION: Guardian Ad Litem Department: Social Service</p>	<p>Salary: 68,000 – 70,000.00 Classification: Full Time / 80 Hrs. Tribal</p>
<p>Qualifications:</p>	<p>Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Juris Doctorate (JD) from an accredited law school. Licensed to practice law in Utah. Member of good standings of the Utah State Bar. Ability to communicate effectively verbally and in writing, maintain confidentiality, make good decisions, establish effective working relationships with children and people/agencies related to cases, strong desire and dedication to representing the best interest of children, computer literate.</p>	
<p>Announcement # <u>2021-30</u></p>	<p>POSITION: Assistant Manager Department: Natural Resource</p>	<p>Salary: 38,000.00 -40,000.00 DOE Classification: Full Time / 64 Hrs. Tribal</p>
<p>Qualifications:</p>	<p>Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Bachelor's Degree in Urban Planning, Civil Engineering Cartography or Geography with GIS emphasis. Six (6) years GIS systems Experience with a computerized GIS system (preferably with ArcGIS. Experience desirable in basic GIS and Windows Operations, internet mapping technology and implementation. Must work well with the public.</p>	

Announcement # 2021-050	POSITION: Special Education Aide Department: Uintah River High School	Hourly Rate: 13.00 – 15.00 Classification: Full Time / 64 Hrs.
Qualifications:	Must be a high school graduate or GED equivalent. Paraprofessional Certificate. Associate Degree preferred (or equivalent in college/university credits). Current Secondary teaching license with the applicable endorsements and prior teaching experience with diverse student populations are preferred. Experience with hands on science activities are preferred.	
Announcement # 2021-052	POSITION: Health and Safety Specialist Department: Head Start	Hourly Rate: 21.11 – 22.08 Classification: Full Time /80 Hrs.
Qualifications:	Must possess a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Must have High School Diploma or equivalent; G.E.D. Bachelor Degree in Public Health, Nursing, Health Education, or closely related degree. CACFP Certification Must be physically fit.	
Announcement # 2021-58	POSITION: Home Health Aide Department: Senior Citizens	Salary: 31,854.00 – 33,854.00 DOE Classification: Full Time / 64 Hrs. Tribal
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Be a Certified Nursing Assistant (CAN). Have a Food Handler Permits. Hold CPR, First Aid Card. Must be physically fit. Must work well with the public. Should speak Ute as fluently as possible as to place the elderly at ease. Ability to lift client and transport from bed to shower chair, etc. Assist clients suffering with incontinence (bowel & bladder), etc. Must be culturally sensitive to the traditional health concepts, practices and beliefs of the Ute and other federally recognized tribal members living on the Ute Indian reservations.	
Announcement # 2021-59	POSITION: Cook Department: Red Pine	Salary: 21,496 .00– 23,496.00 Classification: Full Time / 64 Hrs. Tribal
Qualifications:	High School Diploma or G.E.D, Must poses a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Food handlers, CPR & First Aid responder certification. Performing a full range of food services & cooking functions. Under the general direction, performs duties of moderate difficulty in preparing and cooking meals. One, year sobriety. Training for higher nutrition, a knowledge of proper use of kitchen utensils and equipment, knowledge of established regulations and guidelines concerning food and meal preparation and service, Ability to prepare and serve large quantities of food and meals. Work practices includes, cleanliness, neatness and concerns of sanitation, also dexterity and safety procedures. CPR & First Aide required. Food Handlers Certified.	
Announcement # 2021-60	POSITION: Male House Manager Department: Red Pine	Salary: 18,000.00 – 21,760.00 Classification: Full Time / 64 Hrs. Tribal
Qualifications:	High School Diploma or G.E.D, must poses a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Position requires working day, swing or graveyard shifts Monitor the residents of the Red Pine RTC to ensure the resident’s atmosphere is safe and productive for their treatment needs. Must have knowledge of racial, ethnic, customs and cultural values and attitudes of population. Have knowledge or become familiar with traditional healing methods and providing holistic care. Must be reliable. CPR & First Aide required. Food Handlers Certified.	
Announcement # 2021-63	POSITION: Range Tech / Bison I Department: Fish & Wildlife Big Game Enhancement	Salary: 33,000.00 – 31,000.00 Classification: Full Time / 64 Hrs. Tribal
Qualifications:	High School Diploma or G.E.D. Must poses a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. 1 year in supervisory position or 2 years, experience in wildlife management and /or range management is preferable. 2 years of college education in biological science related field is preferable.	

Announcement # 2021-75	POSITION: Bus Driver Department: Head Start	Salary: 26,358 -28,356 Classification: Full Time / 40 Hrs. Tribal
Qualifications:	<p>Must have High School Diploma or equivalent; G.E.D. A minimum of one year of experience working with children of preschool age; three years preferred. CDL Class B Driver's License with School Bus and Passenger Endorsements; Current tribal Driver's License; in good standings; DOT physical exam every two years; current CPR, First Aid, Universal Precautions, and a Food handler's permit, or willingness to complete these four trainings with one month of hire.</p>	
Announcement # 2021-76	POSITION: Director Department: Social Services	Salary: DOE Classification: Full Time / 80 Hrs. Tribal
Qualifications:	<p>High School Diploma or G.E.D. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Master's Degree from accredited school of Social Work or related field, and meets State certification requirements. Two (2) years, experience in social work. Three (3) years supervisory experience. Ute language a plus.</p>	
Announcement # 2021-79	POSITION: Plumber Department: Building Rehab	Salary: DOE Classification: Full Time / 64 Hrs. Tribal
Qualifications:	<p>Layout and performs general plumbing work in the construction, alteration and repair of homes and buildings.</p> <ul style="list-style-type: none"> • Lays pipes; repairs faucets; works on hot water heaters; lays sewer lines; unplugs sinks and drains. • Connects plumbing to new homes and buildings using galvanized, copper or plastic pipe; makes and connects joints with cement glue or solder • Receives orders for repair from maintenance supervisor; plans the time, materials and manpower needed to complete the task; orders materials for completion of the project. • Instructs leads and orients lesser trained personnel as required. • Assists other maintenance workers, such as the carpenters and the electricians, maintenance as required. <p>Some Knowledge of the hazards and safety rules required in maintenance tasks. Ability to learn the methods, materials and equipment used in maintenance type work. Must be a high school graduate or GED equivalent. Must be certified.</p>	
Announcement # 2021-83	POSITION Attendance Tracker / Family Education Liaison Department: Education	Salary: 30,000.00 – 32,000.00 Classification: Full Time Tribal
Qualifications:	<p>High School Diploma or G.E.D, Driver's License, must be able to obtain a Tribal License. Bachelor's Degree in Education or Family related; Experience working with Native American programs, diverse cultural populations, or similar multi-cultural organizations; Previous successful experience working with students and school educational teams. Proven ability to organize, coordinate, facilitate program activities involving families and/or groups of students. Ability to communicate effectively both orally and in writing with students, parents, employees at all levels in the organization and with others in the community Ability to maintain confidentiality be a self-starter be reliable.</p>	
Announcement # 2021-82	POSITION: Adult Probation Officer Department: Adult probation	Salary: DOE Classification: Full Time Tribal
Qualifications:	<p>Probation Officers need to possess strong communication skills to compose exact presentence reports and to argue them in the courtroom. Must understand people from an assortment of legal occupations and with clients possessing diverse backgrounds, Must, be able to cope with the stress that accompanies big caseloads. High School Diploma or OED. Must have working experience with Police and Social Services for approximately five (5) years. Bachelor Degree in Police Science and/or Sociology preferred.</p>	

Announcement # 2021-85	POSITION: Oil & Gas Specialist Department: Energy & Minerals	Salary: 33,000.00 – 35,000.00 Classification: Full Time Tribal
Qualifications:	Must have High School Diploma or equivalent; G.E.D. Must possess a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Incumbent must pass a favorable and final BIA Security Clearance to hold this position. Incumbent should possess enough knowledge that he/she will be able to start contributing to the workforce in completing assigned tasks without having to be trained extensively. Maintain and encode various database.	
Announcement # 2021-40	POSITION: Cook Department: Head Start	Salary: 17,584.00 - 19,584.00 Classification: Full Time / 72 Hrs. Tribal - 26 pay periods
Qualifications:	Must have High School Diploma or equivalent; G.E.D. Current Food Handler’s Permit; medical examination denoting good mental and physical health; clearance on required TB testing; current CPR, First Aid, Universal Precautions, or willingness to complete these trainings one month of hire. Previous experience in a large-scale food production operation; Food Manager Certification. Serve meals to classrooms so that children can implement family style service. Plan work schedule so that food production flows smoothly and ensure that meals are prepared on schedule. Performs other tasks deemed necessary by the Food service coordinator, Health and Safety Specialist and/or Director.	
Announcement # 2021-86	POSITION: School Resource Officer Department: BIA /OJS Law Enforcement	Salary: 37,000 - 40,000 Classification: Full Time / 40 Hrs. Tribal
Qualifications:	High School Diploma or GED equivalent. must poses a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Must pass a physical examination by the Medical doctor. Must have an acceptable criminal records checks by fingerprints classification through UCJIS and NCIC. Must become law enforcement certified from the Federal Law Enforcement Training Center Indian Police Academy within one year of employment. Must become a certified School Resource Officer within one year of employment. Completion in two-year college in Administration of Justice or equivalent or prior experience as a law enforcement officer.	
Announcement # 2021-87	POSITION: Manager Department: Natural Resource	Salary: 47,000.00 – 50,000.00 Classification: Full Time / 32 Hrs. Tribal
Qualifications:	High School Diploma or G.E.D. Must possess a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Bachelor’s degree in Natural Resource or related field, two years of experience in the management of Tribal / Federal lands and 3 years in management of staff with supervisory skills.	
Announcement # 2021-68	POSITION: Emergency Employment Coordinator Department: Human Resource	Salary: 35,000.00 - 37,000.00 Classification: Full Time / 32 Hrs. Tribal
Qualifications:	High School Diploma or G.E.D, must poses a valid Utah Driver’s License and be eligible to obtain a Tribal Driver’s license. Must have excellent interpersonal skills. Must work well with the public. Must be familiar with all office equipment, fax, copier machines, calculator and scanner. Familiarity with employment law and the Ute Tribe Personnel Manual are a bonus. Formulates and recommends procedures for the program. Prepare the budget and exercise control over expenditures, prepares quarterly and annual financial reports. Reviews and reconciles general ledger accounts, research supporting transaction documentation, and reviews actual monthly actual-to-budget comparison reports. Knowledge of all clerical duties.	
Announcement # 2021-88	POSITION: Tribal Water Resource Director Department: Water Rights Commission	Salary: 75,000.00 - 80,000.00 Classification: Full Time / 32 Hrs. Tribal
Qualifications:	Have a minimum educational level of a Bachelor’s Degree preferably in a water related field. Four (4) years’ experience in water resource management, water rights administration. Director shall be a qualified water resource manager with a minimum of four (4) years’ experience in water resource management. Water rights administration, hydrology and/or water development.	

Announcement # 2021-33	POSITION: Maintenance Supervisor Department: Head Start	Salary: 37,000 - 40,000 Classification: Full Time / 40 Hrs. Tribal
Qualifications:	High School Diploma or G.E.D. Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. Two (2) years paid experience in providing maintenance / upkeep of facilities, vehicle and equipment. Clearance on background check conducted by the Ute Indian Tribe; clearance on drug and alcohol testing; medical examination denoting good mental and physical health; and current CPR/First Aide and Universal Precautions or the willingness to complete these trainings /certifications within 30 days of hire.	
Announcement # 2021-69	POSITION: Female House Manager Department: Red Pine	Salary: 37,000 - 40,000 Classification: Full Time / 40 Hrs. Tribal
Qualifications:	Must poses a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. High School Diploma or G.E.D. Position requires working day, swing or graveyard shifts Monitor the residents of the Red Pine RTC to ensure the resident's atmosphere is safe and productive for their treatment needs. Must have knowledge of racial, ethnic, customs and cultural values and attitudes of population. Have knowledge or become familiar with traditional healing methods and providing holistic care. Must be reliable.	
Announcement # 2021-90	POSITION: Public Safety Dispatch Department: BIA /OJS Law Enforcement	Salary: 30,000.00 - 31,000.00 Classification: Full Time / 40 Hrs. Tribal
Qualifications:	Must be a high school graduate or GED equivalent. Practical knowledge of standardized Law Enforcement Telecommunication systems. Knowledge of the Privacy Act. Sill in interacting effectively and professionally with the public, supervisor and co-workers. Knowledge of Federal Communication commission regulations. Dispatcher must possess mental and emotional stability, normal hearing and have no physical or personal impairment. Must clear a criminal background check. High School Diploma or G.E.D, Driver's License. Must pass a BIA Background investigation for BIA Computer System & IMARS access. This position may require travel from the normal duty stations to attend necessary training as required. The employee is required to work rotating shifts, which may include evenings, graveyard shift, weekends, and/or Holidays and/or overtime; if necessary. Required to submit a typing test and pass with minimum of 55-60 wpm. Must be physically fit.	

Ute Energy

Announcement #: 2021-01	Position: Water Transfer Technician Department: Ute Energy	Salary: DOE With Oilfield experience: 60,000.00 per year Classification: Full Time
Qualifications:	High School Diploma or G.E.D. Must possess a valid Utah Driver's License and be eligible to obtain a Tribal Driver's license. One year of experience and/or equivalent training. Must have working knowledge of diesel and gas engines as well as fluid pump heads attached to the engine. Must have experience operating power and manual tools as well as light and heavy equipment. Must have the ability to exert 50-100 pounds of force occasionally, and/or 25-50 pounds of force frequently, and /or 10-20 pounds of force constantly. Must be able to bend, sit squat, stand, crawl, walk, and reach above shoulder level. Must be able to work outside in hot and cold climates. Must have the ability to work a variety of hours, overtime, and nights if needed.	

Ute Indian Tribal Enterprise, LLC.

Job Vacancies

Announcement: September 28, 2021- October 12, 2021

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Announcement #: 2020-035	Position: Chief Financial Officer Department: Ute Enterprise	Salary: DOE Classification: Full time / 80 Hrs.
Qualifications:	Bachelor's Degree in Accounting or related field. Must have CPA certification and credentials. Must possess a valid Utah State Driver's license and qualify for a Ute Tribe Driver's License Driving history must meet insurance carrier requirement.	
Announcement #: 2020-036	Position: Director Department: Ute Enterprise	Salary: DOE Classification: Full time
Qualifications:	Bachelor's degree / Advanced Degree preferred from an accredited college or university in Business Administration or Business related field. Must have at least five years of experience in managing government /Tribal activities, must have supervisory skills and experience. Must possess a valid Utah State Driver's license and qualify for a Ute Tribe Driver's License Driving history must meet insurance carrier requirement.	
Announcement #: 2021-09	Position: Truck Driver Department: Ute Oilfield Water Service	Salary: DOE Classification: Full Time / 80 Hrs.
Qualifications:	High School Diploma or G.E.D. Must have a Class an Operator's License and CDL Certification with Tanker Endorsements and a good driving record. Experience hauling liquids strongly preferred. Must qualify for a Tribal Driver's License in accordance with established carrier policies.	
Announcement #: 2021-28	Position: Assistant Restaurant Manager Department: Ute Crossing Grill	Salary: Classification: Full time 29 Hrs.
Qualifications:	High School Diploma or GED, must hold and maintain food handler's permit and SMART certification. Must experience in both management and in the food service industry. Certificate of completion of Culinary Arts program is a plus. Must have a working knowledge of Excel, Outlook, Arnett, Word. Must be able to run service trainings and monthly meetings. Must have background and experience in food preparation. Must be able to work nights, days weekends, holidays community and Tribal events as scheduled.	

Announcement #: 2020-026	Position: Krispy Crunchy Chicken worker (2) Department: Fort Duchesne Ute Petroleum	Salary: 10.50 – 11.50 Hourly Rate: 29 Classification: Part time
Qualifications:	Must poses and maintain a current Food Handler’s permit. Must have excellent customer service skills. Demonstrates dependability and willingness to comply with various work schedules. Must be able to work on the weekends and Nights. Must be able to lift 50lbs and have experience working in a convenience store food service area. Ability to multitask. Must be able to get KKC Video Training Certificate within 30 days of employment. Tribal Preference in hiring will be exercised.	
Announcement #: 2021-01	Position: Dairy / Lead Department: Ute Plaza Supermarket	Salary: 10.00 Hourly Rate: 40 Classification: Full time
Qualifications:	High School Diploma or equivalent preferred. Two years of experience in management preferred. Must demonstrate decision-making ability and leadership skills. Must possess analytical ability and proficiency in math sufficient to calculate margins, monitor profitability, and manage inventory. Strong communication skills. Flexible schedule which may include days, nights, weekends and holidays. Must be physically fit.	
Announcement #: 2021-12	Position: Deli Worker (2) Department: Ute Plaza Supermarket	Salary: 10.00 Hours per week: 28 Classification: Part time
Qualifications:	Must be able to obtain a Tribal License. Must poses and maintain a current Food Handler’s permit. Must have excellent customer service skills. Demonstrates dependability and willingness to comply with various work schedules. Must be able to work on the weekends and Nights. Must be able to lift 50lbs and have experience working in a convenience store food service area. Ability to multitask.	
Announcement #: 2021-08	Position: Diesel Mechanic Department: Ute Oilfield Water Service	Salary: DOE Hours per week: 40 Classification: Part time
Qualifications:	Must have two (2) to five (5) years of related experience. Certification from an accredited diesel mechanic trade school strongly preferred. Must possess a valid Utah State Driver’s license and qualify for a Ute Tribe Driver’s License. Must have a valid CDL certification within 90 days of employment. Must maintain UOWS tools inventory. Must be physically fit.	
Announcement #: 2021-34	Position: Bison Manager Department: Enterprise LLC.	Salary: 47,000.00 – 50,000.00 Hours per week: 40 Classification: Full time
Qualifications:	High School Diploma or GED, Bachelor of Science Preferred Management Training Program Required. Must possess a valid Utah State Driver’s license and qualify for a Ute Tribe Driver’s License. Knowledge, Skills and Abilities; Animal Science, Bison Husbandry, Forage Crops, their harvesting times and nutritional values, Farm equipment and its operation and maintenance & Basic computer knowledge.	

Announcement #:2021-35	Position: Bison Assistant Manager Department: Enterprise, LLC.	Salary: 31,200 – 35,000.00 Hours per week: 40 Classification: Full time
Qualifications:	High School Diploma or GED, Bachelor of Science Preferred Management Training Program Required. Must possess a valid Utah State Driver's license and qualify for a Ute Tribe Driver's License. Knowledge, Skills and Abilities; Animal Science, Bison Husbandry, Forage Crops, their harvesting times and nutritional values, Farm equipment and its operation and maintenance & Basic computer knowledge.	
Announcement #:2021-22	Position: Meat cutter (2) Department: Ute Plaza	Salary: 13.00 Hours per week: 40 Hrs. Classification: Permanent
Qualifications:	High School diploma or GED, 2 years' experience in retail meat cutting. Must have food handler's card. Knowledge of USDA and FDA regulations preferred. Must provide his/her own transportation to and from work. Must be able to read, write, understand and communicate as required to perform the essential functions of the job. Must be able to physically work a normal work week. Must be available to work any shift; availability to work any day of the week, including weekends and holidays. Must be able to stand on his/her feet for most of the work shift. Must present a clean, neat physical appearance.	
Announcement #:2021-44	Position: Cashier Department: Myton Ute Petroleum	Salary: 10.50 Hours per week: 29 Hrs. Classification: Part time
Qualifications:	1 to 2 year's customer service or cashier experience. Proficient Customer Service, Self – starter with a strong work ethic. Must have a food handler upon hire or be able to get one within 30 days of employment. Tribal Preference in hiring will be exercised. Must be able to handle transactions accurately and responsibly. Ability to stand, walk and lift heavy items, and work with other team members. Clean station and be crossed trained, working throughout the store. Computer and basic math skills. Attention to detail.	
Announcement #:2021-45	Position: Stocker Department: Myton Ute Petroleum	Salary: 10.50 Hours per week: 29 Hrs. Classification: Part time
Qualifications:	High School Diploma or GED. Must be physically fit to work a normal work week. Must provide his/her own transportation to and from work. Must be able to work any shift and work any day of the week this includes weekends and holidays. Must present a clean, physical appearance.	
Announcement #:2021-46	Position: Server Department: Ute Crossing & Grill	Salary: 8.00 after probation Hours per week: 29 Hrs. Classification: Part time
Qualifications:	High School Diploma or GED. Excellent communication skills both written and verbal in English. Ability to speak and hear well. Have some familiarity with basic cooking skills. Positive attitude about fellow workers and company, Team player. Food handlers card or Serve Safe certificate. Frequently lifts / carries up to 25 pounds, with occasionally up to 50 pounds. Customer service and/or restaurant experience. Must hold S.M.A.R.T Card. Must be able to work nights, days weekends, holidays community and Tribal events as scheduled.	

Announcement #:2021-47	Position: Cashier / Host Department: Ute Crossing & Grill	Salary: 9.00 Hours per week: 29 Hrs. Classification: Part time
Qualifications:	High School Diploma or GED. Ability to handle money accurately and operate a cash register/POS machine. Must hold and maintain a food handler's permit or obtain one. Must have a bright and friendly personality. Must be well spoken and confident. Must be well spoken and confident. Previous customer service experience. Must be physically fit.	
Announcement #:2021-48	Position: Prep Cook Department: Ute Crossing & Grill	Salary: 10.00 after probation Hours per week: 29 Hrs. Classification: Part time
Qualifications:	High School Diploma or GED. Possess knowledge of the health, sanitation and safety regulations in the kitchen, prep area. High school diploma or equivalent. Must hold and maintain food handler's permit. Previous Prep Cook Experience or training from a culinary school a plus but not necessary. Willing and able to operate kitchen appliance, machinery, tools. Some knowledge of cleaning products. Ability to stay positive and patient under pressure, when dealing with time and accuracy for food and job duty deadline.	
Announcement #:2021-50	Position: Dishwasher / Busser Department: Ute Crossing Grill	Salary: 8.00 Hours per week: 29 Hrs. Classification: Part time
Qualifications:	Ensure the kitchen is clean, well maintained and organized at all times. Ensure floors are dry and clean at all times. Sort and rinse dirty dishes, glass, tableware. Wash, wipe, sort, stack and store cleaned items organize, sanitized in a safe manner. Inventory freight, date and rotate stock during shift. Must be physically fit. Will be required to work all shifts including days, nights, swing, weekend and holidays, when scheduled. Especially during surrounding, community and Tribal events. Must possess and maintain a current Food Handler's Permit.	
Announcement #:2021-49	Position: Line Cook Department: Ute Crossing Grill	Salary: 8.00 Hours per week: 29 Hrs. Classification: Part time
Qualifications:	High School Diploma or GED. Possess knowledge of the health, sanitation and safety regulations in the line cook station, kitchen and prepping food areas. Must have 2 years of line cooking experience. Understanding of various cooking methods, ingredients, equipment and procedures. Requires experience in handling all kitchen tools including, knives, ovens and stoves. Energetic and highly motivated individual. Ability to stay positive and calm under pressure, when dealing with time and Accuracy for food and job duty deadline. Must hold and maintain a Food Handlers Certificate and/or a Serve Safe Certification.	
Announcement #:2021-51	Position: Grocery Stocker Department: Ute Plaza	Salary: 9.00 – 10.00 Hours per week: 28 Hrs. Classification: Part time
Qualifications:	Retail stocking experience preferred. Must provide his/her own transportation to and from work. Must be able to read, write, understand and communicate as required to perform the essential functions of the job. Demonstrate ability to complete assignments in a reasonable time as determined by the Department ability to complete assignments in a reasonable time as determined by the Department lead or store manager. Must be physically fit to work a normal work week.	