

**UTE INDIAN TRIBE HEAD START
HEAD START CHILDCARE PROVIDER**

KEY FUNCTION :

Under the supervision of the Head Teacher the Head Start Childcare Provider will assist in providing high quality, individualized care to Head Start children in the full day center.

RESPONSIBILITIES INCLUDE:

- Establish and maintain a safe, healthy learning environment to prevent injuries, minimize hazards, and provide adequate supervision.
- Uses the learning environment and routines as a resource to construct an interest and secure environment that encourages play, exploration and learning.
- Actively communicates with children and provides opportunities and support for children to acquire and understand verbal and non-verbal communication of thoughts and feelings.
- Provides opportunities that stimulate children to play with sound, rhythm, space, materials, and language in individual ways and express their creative abilities.
- Supports social and emotional development and provides positive guidance in which children can learn and practice appropriate and acceptable behavior.
- Maintains an open, friendly, co-operative relationship with each child's family.
- Encourages family involvement and supports the child's relationship with his/he family.
- Maintains a commitment to professionalism at all times.
- Assist in the cleaning of the center daily, (restrooms, sinks, sweep, mop, vacuum & empty trash).

QUALIFICATIONS:

PERSONAL QUALITIES

- Understands new early childhood research and implements it in the classroom
- Ability to understand the economically disadvantaged and basic philosophy of Head Start program.
- Ability to work productively under stress.
- Desire to help children and families find ways to succeed.

- Have a positive attitude
- Integrity and strong ethical principals.
- Must be compassionate and patient while setting boundaries.
- Must be innovative and resourceful.

EDUCATION AND EXPERIENCE

- Must have a High School Diploma or GED
- CPR for infant/child/parent and First Aid certification
- Have a Food Handlers permit
- Employment is conditional pending results of a full background check, pre employment drug and alcohol test and the approval of the Head Start Policy Council.