



UTE INDIAN TRIBE

P. O. Box 190

Fort Duchesne, Utah 84026

Phone (435) 722-5141 • Fax (435) 722-5072

Community Health Representative Program Job Advertisement

Job Title: Temporary Transport Driver II

Salary: 12,012 – 14,012

Classification: Permanent
 Part Time

Funding: Tribal

Job Description:

- Provides transportation for clients as needed to the Indian Health Service (IHS) clinic, Roosevelt and Vernal hospitals, and other medical facilities on referral from clinical doctors.
- Provides transportation to medical facilities on the Wasatch Front (Salt Lake City, Provo) on referral from IHS doctors or Contract Health staff.
- Aides' clients as they get in and out of vehicle, steps, and ramps etc.
- Acts as an interpreter for patients who do not speak or understand English well about their health care service, treatment and medication intake.
- Performs simple unskilled nursing duties and basic emergency skills such as C.P.R or first aid.
- Performs light house keeping duties for the elderly and disabled client by request or referral.
- Files reports according to guidelines on all activity as required by the CHR director.
- Participates in training, workshop and conferences relevant to the position or program objectives.

Skills, Knowledge & Abilities:

- Must have knowledge and ability to perform basic skills such as CPR or emergency medical skills.
- Must be able to communicate verbally and in writing with clients, supervisors, and co-workers in professional manner at all times.
- Must be able to physically lift or carry over 150 pounds or more.
- Ute speaker a plus.

- Must acknowledge and practice confidentiality due to sensitive position.
- Must be willing to take additional training as required.
- Must be motivated and independent.
- Must acknowledge and adhere to tribal vehicle and GSA vehicle guidelines and policies.

Education: High School Graduate or GED

Experience: Some experience working in human services or with general public.

Special Requirement:

- Good driving record.
- Must have valid Utah driver's license and must be able to obtain tribal driver's license.
- Must pass a criminal background check.
- Must pass a pre-employment drug test.
- Must successfully complete a three (3) month's probationary period during which incumbent will be evaluated for satisfactory performance of typical duties listed.
- Application / Resumes need to be handed in to the Personnel Department directly.
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Tribal Preference Exercised